

**A. GRANTEE INFORMATION**

1a. Grantee:	1b. Sub-Grantee:	2. Grantee Code:	
3a. Report Period Ending: (MM/DD/YYYY)	3b. Program Year(s):	4. Number of Authorized Positions:	5. Number of Modified Positions:

**B. PARTICIPATION LEVELS**

1. Carried Over from the Previous Program Year: Q1 _____ YTD _____	2. New Participants: Q _____ YTD _____	3. Total Exits: Q _____ YTD _____	4. Current Participants: 5a. Vacancies:
5b. Rejected Records:		5c. Records with Duration Rejects:	

6. Number of Persons on Waiting List: Current: _____ YTD _____	7. Co-Enrollments: Q _____ YTD _____
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8a. Exits Due to Unsubsidized Employment: Q _____ YTD _____	9a. Transferred Into Project: Q _____ YTD _____	9c. Change of Sub-Grantee Into Project: Q _____ YTD _____	10a. Placements: Q _____ YTD _____	10d. Percent of Placements with Benefits: Q _____ L4Q _____
8b. Other Reasons for Exit: Q _____ YTD _____	9b. Transferred Out of Project: Q _____ YTD _____	9d. Change of Sub-Grantee Out of Project: Q _____ YTD _____	10b. OJE Placements: Q _____ YTD _____	10e. Average Hours per Week in Placement: Q _____ L4Q _____
8c. Exclusions: Q _____ YTD _____			10c. Average Starting Wage in Placement: Q _____ L4Q _____	10f. Placements without Entered Employment: Q _____ YTD _____
8d. Exclusions after Exit: Q _____ YTD _____				

11. Number of Hours of Training: Q _____ YTD _____	12. % Participants Assigned 18-22 Hours per Week: Q _____ YTD _____	13. Average Project Duration: Q _____ L9Q _____
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<b>C. COMMUNITY SERVICE ASSIGNMENTS</b>	<b>Q</b>	<b>YTD</b>
1. Number of participants providing service to the general community		
2. Total number of hours worked in service to the general community		
3. Number of participants providing service to the elderly community		
4. Total number of hours worked in service to the elderly community		
5. Total number of participants providing community service		
6. Total number of hours worked in community service		

D. PARTICIPANT CHARACTERISTICS							
		Q No.	Q %	YTD No.	YTD %	L4Q No.	L4Q %
Gender	1. Male						
	2. Female						
Age at Enrollment	3. 55-59						
	4. 60-64						
	5. 65-69						
	6. 70-74						
	7. 75 & over						
Ethnicity	8. Hispanic, Latino, or Spanish origin						
Race	9. American Indian or Alaska Native						
	10. Asian						
	11. Black or African American						
	12. Native Hawaiian or Pacific Islander						
	13. White						
Education	14. Two or more races						
	15. 8 <sup>th</sup> grade & under						
	16. 9 <sup>th</sup> grade – 11 <sup>th</sup> grade						
	17. High School diploma or equivalent						
	18. 1 – 3 years college						
	19. Post-secondary certificate						
	20. Associate's degree						
	21. Bachelor's degree or equivalent						
	22. Some graduate school						
	23. Master's degree						
Additional Measures	24. Doctoral degree						
	25. Family income at or below the poverty level						
	26. Individuals with disabilities						
	27. Individuals with limited English proficiency						
	28. Individuals with low literacy skills						
	29. Individuals residing in rural areas						
	30. Individuals with low employment prospects						
	31. Individuals who failed to find employment after using WIA Title I						
	32. Individuals age 75 and over at date of report						
	33. Individuals who are homeless or at risk of homelessness						
	34. Displaced homemakers						
	35. Veterans (or eligible spouse of veteran)						
	a. Post-9/11 era veterans						
	36. Individuals receiving public assistance						
	37. Individuals with severe disability						
	38. Individuals who are frail						
	39. Individuals old enough for but not receiving SS Title II						
40. Individuals with severely limited employment prospects in areas of persistent unemployment							

E. CORE PERFORMANCE MEASURES					
MEASURE	DESCRIPTION	GOAL	Q RATE	YTD RATE	L4Q RATE
1. Community Service	The number of hours of community service in the reporting period divided by the number of hours of community service funded by the grant minus the number of paid training hours in the reporting period		N =	N =	
			D =	D =	
2. Common Measures Entered Employment	Of those not employed at the time of participation, the number of participants employed in the first quarter after the exit quarter divided by the number of participants who exit during the quarter		N =	N =	N =
			D =	D =	D =
3. Common Measures Employment Retention	Of those participants who are employed in the first quarter after the exit quarter, the number employed in both the second and third quarters after the exit quarter divided by the number of participants who exit during the quarter		N =	N =	N =
			D =	D =	D =
4. Common Measures Average Earnings	Of those participants who are employed in the first, second, and third quarters after the quarter of program exit, total earnings in the second and third quarters after the exit quarter, divided by the number of exiters during the period		N =	N =	N =
			D =	D =	D =
5. Service Level	The number of participants who are active on the last day of the reporting period or who exited during the reporting period divided by the number of modified community service positions		N =	N =	
			D =	D =	
6. Service to Most in Need	Average number of barriers per participant. The total number of the following characteristics: severe disability, frail; age 75 or older, old enough for but not receiving SS Title II, severely limited employment prospects and living in an area of persistent unemployment, limited English proficiency, low literacy skills, disability, rural, veterans, low employment prospects, failed to find employment after using WIA Title I, and homeless or at risk of homelessness divided by the number of participants who are active on the last day of the reporting period or who exited during the reporting period		N =	N =	N =
			D =	D =	D =

F. ADDITIONAL PERFORMANCE MEASURES				
MEASURE	DESCRIPTION	Q RATE	YTD RATE	L4Q RATE
1. Retention at 1 year	Of those participants who are employed in the first quarter after the exit quarter: the number of participants who are employed in the fourth quarter after the exit quarter divided by the number of participants who exit during the quarter	N =	N =	N =
		D =	D =	D =
2. Customer Satisfaction	Average ACSI for employers			
	Average annual ACSI for participants			
	Annual average ACSI for host agencies			
3. Volunteerism	Of those who have not volunteered prior to enrollment, the number of participants engaged in volunteer activities in the first quarter after exit quarter divided by the number of participants who exit during the quarter	N =	N =	N =
		D =	D =	D =

**Definitions:**

**GOAL** means the stated negotiated target rate for that performance measure.

**Q** means the count or rate for the current reporting quarter.

**YTD** means the count or rate for the program year to date, from July 1st through the current reporting quarter.

**L4Q** means the count or rate for the most recent four quarters, including the current reporting quarter.

**N** means the numerator used in the calculation of the rate.

**D** means the denominator used in the calculation of the rate.